

Minutes of the Ontario Association of Fire Chiefs Auxiliary
46th Annual Meeting – Toronto, Ontario
May 4, 2015

1. CALL TO ORDER

The 46th Annual Meeting of the Ontario Association of Fire Chiefs Auxiliary is called to order by President Jane Wilhelm at 9:30 a.m. on May 4, 2015.

2. WELCOME

The President welcomed all present and explained the voting procedures.

3. LORD'S PRAYER

4. MEMORIAL SERVICE

Fortunately no Memorial Service was required this year.

5. ROLL CALL

The Secretary asked those in attendance to call out consecutive numbers to ascertain the numbers in the room. The President welcomed all returning members, past presidents and new members. The breakdown of attendees is as follows:

Total members in attendance	24
Charter Members	0
Life Members	1
Guests	1
Past Presidents	1
New Members	1

6. INTRODUCTION OF PRESENT EXECUTIVE

The President introduced the current members of the Executive, serving since the last annual general meeting held May 5, 2014.

2 nd Director	Darlene Loos, Minto
1 st Director	Susan Otterman, Tiverton
Secretary	Sandra Bradt, Leamington
Treasurer	Donna King, Elizabethtown-Kitley
1 st Vice President	Debbie Donovan, Brockville
2 nd Vice President	Wendy Parsons, Leamington
Past President	Christine Mann, Delaware/Middlesex
President	Jane Wilhelm, Walkerton

7. MINUTES, COMMUNICATIONS, REPORTS

Secretary Sandra Bradt read the minutes of the 45th Annual General Meeting, copies of which have been circulated to members at the meeting. A correction to the spelling of Joy Depatie's name has been noted.

Motion to Accept: Della Springer, Perth East
Seconded by: Anna Ciacelli, Leamington

All in favour. The President declares the minutes accepted as presented.

8. TREASURER'S REPORT

The report is presented by Treasurer Donna King. Bank statements are available.

The President makes a motion to accept the report.

Seconded by: Sheila Newbigging, Perth East

After discussion, the Treasurer recommends allocating \$600 towards helmets for the Memorial ceremony, \$2000 for the Auxiliary and the remainder as a donation to Camp BUCKO. The Treasurer calls for any other motions regarding dispensation of money. None are received.

Motion to Accept: Joy Depatie, Perth East
Seconded by: Lorraine Frey, Woolwich

All in favour.

9. UNFINISHED BUSINESS:

In 2013 the Ladies' Auxiliary discussed a review of the By-law and Constitution. Suggestions were posted online in advance of the 2014 meeting, however at the request of the President, this item was deferred.

The recommendations presented include:

- An adjustment to the positions on the Executive. The 2nd VP and 2nd Director positions would be eliminated. The new slate would consist of:
 - President
 - Vice-President
 - Past President
 - Secretary
 - Treasurer
 - Director

Amendments to the Constitution and By-laws would include:

- Changes to reflect a change in the organization's name
- Amend language throughout to reflect new Executive structure
- Clause 1 of the Constitution amended to say that the objective is to promote friendship among the members and fundraise for our adopted charities – Camp BUCKO and Muscular Dystrophy. “Assistance to the Chiefs as required” to be removed.
- Clause 2 – Life member is recognized after 15 years; remove reference to membership fee
- Clause 3 to be amended to reflect Executive as noted above
- Clause 4 Duties – all to give notice to Secretary if they can't attend the meetings, all take part in fundraising activities at the Conference and all form the Welcoming Committee.
 - President remains the same
 - Vice-President (former 1 VP) remains the same
 - Secretary – same
 - Treasurer – add that this position is one of the signatures on the cheques; Treasurer to deposit all cash and cheques to the nearest branch location as soon as practical during the Conference.
 - Director – assist Secretary and Treasurer with registration, assume any role should another exec not be able to attend (ie step into Secretary role or VP) VP would always step in first if President not available
- Clause 8
 - Instead of finances being audited by two members chosen at previous convention, amend to indicate audit by two members present.

The President calls for a vote on the proposed amendments.

Motion to Accept:

Wendy Parsons, Leamington

Seconded by:

Joy Depatie, Perth East

The motion carries

10. NEW BUSINESS

Lunch Discussion – The group discussed different lunch options and decided they preferred to remain together for lunch as the Auxiliary. The Executive will investigate the options for this to happen.

11. PRESIDENT'S REPORT

President Jane Wilhelm notes that the Auxiliary continues to develop the relationship with the Association as a whole. The President's Welcome Letter was not posted to the O AFC website, nor was notice of the Auxiliary's meeting posted online.

The OAFC would appreciate advance registration for the excursions. The Auxiliary could provide members' emails. Darlene Loos can assist with messages and the Auxiliary Facebook page.

12. SPEAKER AND FUNDRAISING

Guest speaker....from the Organ Donation group provided information regarding the importance of organ donation and shared her personal story. The speaker and fundraising draws took place after the close of the official meeting.

13. INTRODUCTION OF VIP'S/SPECIAL THANKS

Debbie Higgins, Deputy Chief – Toronto Fire Services brings greetings on behalf of the OAFC Board of Directors.

Special thanks are given to Mark at M&L Supply for their generous donation to Camp BUCKO, and A.J. Stone for the closing night corsages.

14. ELECTION OF OFFICERS

The President acknowledges Susan Otterman, 1st Director, who is stepping down. President Wilhelm thanks Susan for her support. As President Wilhelm is stepping down after her two year committment, and the 1st Vice President has declined to assume the Chair, the 2nd Vice President moves to President. Considering this, and the voted upon change to the Executive structure, the new Executive is proposed as follows:

President	Wendy Parsons, Leamington
Vice President	Debbie Donovan, Brockville
Secretary	Sandra Bradt, Leamington
Treasurer	Donna King, Elizabethtown-Kitley
Director	Darlene Loos, Minto
Past President	Jane Wilhelm, Walkerton

15. PRESENTATION OF GIFTS

President Wendy Parsons presented gifts of appreciation to Past President Jane Wilhelm, Secretary Sandra Bradt and Treasurer Donna King and thanked them for their efforts over the preceding year.

16. CLOSE OF MEETING

New President Wendy Parsons reminds everyone to keep the Executive and each other informed of news and happenings throughout the year. She thanked all members for attending and wished them well.

Moved by Lorraine Frey, Woolwich and seconded by Jane Wilhelm, Walkerton to close the 46th Annual General Meeting of the OAFCA Auxiliary. All in favour. The meeting closes with the singing of O Canada.

Adjourned at 10:20 a.m.

Wendy Parsons, President

Sandra Bradt, Secretary

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