



ONTARIO FIRE COLLEGE OFMEM

NFPA 1041

Fire Service Instructor I

Blended Pre-Class

July 2020 /V1



Office of the Fire Marshal
and Emergency Management



Ontario Fire College

Course Information

Program Title:

NFPA 1041 Fire Service Instructor I

Program Outline:

The Fire Instructor I course serves as the educational foundation for certification as a fire services instructor, as well as being mandatory for receiving final certification for Fire Officer I. It provides the basic knowledge requirement and is designed to provide critical thinking and aid in the comprehension of skills required to become a front-line officer. This course prepares students to deliver training effectively by analyzing and applying principles of adult education, assessing learner needs, planning lessons, and conducting evaluations. This course builds upon acquired knowledge and skills in adult learning. Emphasis is placed on the application of adult education principles in learning situations that involve fire department personnel, external agencies, and the public.

The blended course delivery consists of an on-line that begins sixty (60) days prior to the in-class session, followed by a 3 day in-class session. Skill sheets are required to be completed within the in-class session and submitted as per instructions indicated at the beginning of the Skills Booklet.

Access instructions will be sent to all registered students through their department Fire Chief or Designate, a minimum of 8 weeks prior to the course commencement. Departments are required to forward this information and redemption code to the student in a timely manner.

Once signed in, students are expected to complete all on-line work. This is a prerequisite to attending the in-class portion of the course. Students should begin their program sixty (60) days prior to the classroom portion of the course start date. Please note, if a student does not complete all assignments and coursework listed, he/she will not be eligible to attend the in-class portion of the program and will receive a "fail" grade. Students shall review the readings as assigned, review slide information, and complete any assignments or knowledge tests in each of the 9 chapters prior to the in-class session.

Credit Status:

This course meets the Level I job performance requirements (JPRs) defined in Sections 4.2 through 4.5 of NFPA 1041 Standard for Fire Service Instructor Professional Qualifications, 2012 Edition.

Prerequisites:

- None

Recommended Skills/Knowledge:

- Appropriate subject matter skill, knowledge, and ability
- Review NFPA 1041 Standard for Fire Instructor Professional Qualifications, 2012 Edition, for a clear understanding of expected Job Performance Requirements (JPRs) that will be addressed in this course.

Modes of Delivery:

- Blended Delivery: A combination of practical work and course assignments both online and in the classroom setting.
- The blended course delivery consists of an on-line component that **begins 60 days prior** to the first in-class session, followed by a 3 day in-class session.
- Skill sheets must be completed within the in-class session ending and submitted as per instructions indicated at the beginning of the Skills Booklet.

Modes of Evaluation:

- Written knowledge test and practical skills tests

Note: Completing this program does not grant certification; it prepares the student for certification testing.

To adequately prepare for the Academic Standards and Evaluations (AS&E) certification exam that will occur on the last day of the course, it is also highly recommended that students utilize one of the study guides listed under additional resources to review Chapters 1-9.

Resource:

IFSTA, Fire and Emergency Services Instructor, 8th Edition

Required Equipment:

To ensure safety and comfort each student must bring:

- N/A

Course Preparation

- **A memory stick is required, and a laptop are required use during both on-line and in-class portions of this course.**

Students are responsible for completing all requirements as noted in the pre-class package prior to arrival; this includes bringing any textbooks, equipment, materials, or clothing indicated for the course. Students that arrive unprepared or do not bring the required items will not be eligible to attend.

In-Class Planning:

- During the course, students will deliver a 10-12-minute presentation on a fire service-related topic using multiple teaching methods and techniques.
- A list of pre-made lesson plans is available in the Instructor I Pre-Class folder. Please choose one of these plans for your presentation, and bring a copy of it to the course, along with any props or teaching aids that you may require.
- Please familiarize yourself with the topic and lesson plan, in advance of the course, as you will deliver the first practice presentation early in the week.

Note: Plan on bringing your own props for your presentation. All gear must be clean.

Resources:

Required Book(s)/Resources:

- IFSTA, Fire and Emergency Services Instructor, 8th Edition

Additional Resource Textbook(s):

These are not required texts, but students may find them helpful:

- IFSTA Fire and Emergency Services Instructor Self-Study Guide
- Exam Prep: Fire Instructor I & II, Fifth Edition (Dr. Ben A. Hirst)

Books can be ordered through the following distributors:

1. Fire Safety Canada (Fire Marshal's Public Fire Safety Council)
Brockville, Ontario
Tel: 1-866-379-6668, ext. 109
Website: [Fire Safety Canada](http://www.firesafetycouncil.com) (www.firesafetycouncil.com)
2. Annex Books & Videos
Simcoe, ON
Tel: 1-877-267-3473
Website: [Annex Bookstore](http://www.annexbookstore.com) (www.annexbookstore.com)

Please allow 2 to 3 weeks for delivery.

Contact:

If you have any questions, please contact us at:

Askofc@ontario.ca

or 705-687-2294 Ext. 9656

Important Update:

Students are required to bring all pre-class reading materials listed, along with paper, and a pen or pencil. Students are required to bring an electronic copy or printout of all course materials provided on the OFC Educational Material website, including a copy of the skill sheets that are available in this folder.

1. **Attend all sessions, no exception.** This commitment involves pre-class, in-class, which includes the completion of AS&E Skills booklet for certification. Participation in all activities is mandatory. The program also involves some evening group work sessions.
2. Bring a laptop or tablet to complete required activities.
3. Bring flash drive for transfer of and saving of documents.
4. Dress at the Fire College as per the College's dress code – business casual or station wear is the expectation.

Important:

Students are required to review each chapter and pay attention to content that is new or unfamiliar to them. In preparation for the final exam on the last day of the classroom portion, it is strongly recommended that students prepare with evening study in addition to the pre-class reading assignments. Potential exam questions are contained within these assigned readings! To maximize the benefit of the 3-day portion of the course, the 3 days will focus on the practical application of the standards-based theory and the Fire Instructor I JPRs (Job Performance Requirements). It has been established that when students commit time to review, read and study they are better prepared for success with the certification examination.

Assignment Criteria

In addition to specific criteria for each assignment, the following general criteria apply to all assignments:

- Except for the cover page, all pages of all assignments must include a footer (8-point font) that includes group name (or student's name for individual assignments), course name, course number, and Instructor's name.
- All pages of the assignment must be numbered.
- All assignments must be typed in 12-point font and doubled spaced. This means that each page, on average, will contain between 290 and 300 words.
- Appropriate use of upper case and lower case is required. The sole use of UPPER CASE is not acceptable.
- Clear, well organized, coherent content is required, including appropriate spelling and grammar.
- Font types Times New Roman, Calibri, or Arial are acceptable.

Students who have not completed the pre-course work will not be eligible to attend the in-class sessions; they will be asked to leave on the first morning and will receive a "fail" grade.

Fire Instructor I In-Class Agenda

	Day 1	Day 2	Day 3
0800-1000		Student Learning Needs Activity 6.1.4 Review of Expectations of Tests, PowerPoint, etc. that students use in their presentations	Student Presentations
1020-1200		Review of Instructors concerns based on the assignments uploaded	Student Presentations Class Climate Closing remarks
1300-1430	Welcome Class Opening Students Introductions Training Safety Plan Activity 5.1.2	Individual Review of Tests, PowerPoint, etc. that students use in their presentations	AS&E Exam 13:00 Hours
1500-1630	Review of Expectations of Student Presentations Individual Review of Lesson Plans	Maintain Safety Activity 7.1.7 Student Presentations	
Evening	Students to review and work on presentation	Students to review and work on presentation Students to prepare for AS&E Exam	