

**Ontario Fire Service Advisory Committee  
Section 21 Committee  
MINUTES  
September 20-21, 2018**

Meeting held at 5110 Creekbank Rd, Mississauga, ON L4W 0A1  
Commencing at noon on September 20, 2018

**Present:**

Rob Grimwood	O AFC - Committee Co-Chair
Mike Vilneff	O AFC . Sept. 21, 2018
Richard Renaud	O AFC
John Hay	O AFC
John Mavrinac	OPFFA . Committee Co-Chair
Dan Worrall	OPFFA
Geoff Boisseau	OPFFA
Doug Kellam	FFAO
Jeri Ottley	FFAO
Juanita Jenkin	MOL
Timothy Metcalfe	Public Services Health & Safety Association (Facilitator)

**Regrets:**

Cathy Hoffman	AMO
Mark Pankhurst	AMO
Vic Dillabaugh	OPFFA
Mike Vilneff	O AFC . Sept. 20, 2018
Jeff Attwell	OFMEM . Observer

1. **Review of Minutes** from April 19-20, 2018 meeting.  
**Action:** Accepted and will be posted.

2. **MOL/ Safe Workplace Association Pilot Program**

Juanita and Tim spoke with the committee about the sharing of the Fire Section 21 Committees duties between the MOL and PSHSA. The committee felt that at this time the Terms of Reference for the Fire Section 21 Committee should be revised to include these changes. Juanita will speak to her supervisor about these changes.

**Action:** Juanita will determine next steps and report back to the two co-chairs of the committee.

### **3. MOL Prevention Office Presentation**

Juanita advised the committee that the Prevention Office has withdrawn their request to deliver a presentation.

### **4. Presentation of Loyalist Township LODD**

Juanita presented the findings of the MOL investigation. The committee discussed the elements and possible root causes.

**Action:** The committee will consider the information within existing and future Fire Service Guidance Notes.

Identified existing GN to review;  
GN 2-2 The Buddy System  
GN 2-3 Radio Communications  
GN 5-1 Accountability and Entry  
GN 7-6 Hazardous Fire Conditions

Identified topics for new GNs;  
Hoarding Conditions  
SCBA Air Management  
Crew Integrity  
Pre-planning

**Action:** Juanita will send existing GN to co-chairs who will assign them to committee members for review. New GNs will be drafted by Geoff and will be reviewed by the committee at the December meeting.

### **5. GN Ramp Up – Gradual Alarm Notification**

Reviewed by the committee.

**Action:** Tim M. will send out for comment and bring comments for the committee's review at the December meeting.

### **6. GN Building Fire Service Training Centres**

Reviewed by the committee.

**Action:** Tim M. will send out for comment and bring comments for the committee's review at the December meeting.

### **7. GN Training with Artificial Smoke**

Reviewed by the committee.

**Action:** Tim M. will send out for comment and bring comments for the committee's review at the December meeting.

**8. GN 2-5 Designated Officer Program for Communicable Disease**

A link to information about the designated officer program will be added to GN 2-7 Reporting Exposures to Biological, Chemical or Physical Agents.

**Action:** Juanita will add the link to GN 2-7.

**9. GN 6-3 Water and Ice Rescue**

The results of the Corners Inquest Recommendations will be review against this GN. Any revisions will be presented back to the committee at the December meeting.

**Action:** John M., John H., Dan and Tim will review Inquest recommendations and apply to existing GN.

**Action:** Juanita will provide Inquest report and word formatted GN to working group.

**10. GN-6-26 Structural Firefighting-Fire Streams and Ventilation**

A complete review of this GN will be performed by Geoff.

**Action:** Geoff will present the amended GN at the December meeting.

**11. GN Process Review**

The final review is underway for chapter 6. Once all GNs have completed MOL review, the committee will be updated on further steps.

**Action:** Juanita will report on the progress of the GN review at the December meeting

**12. Firefighting From Small Watercraft**

Rob reported on an incident where a firefighter was overcome from portable pump exhaust while performing fire suppression operations while in a small watercraft. The committee discussed and asked for further information. Further discussions will take place at the December meeting.

**Action:** Geoff will look into Ontario Regulations and NFPA Standards.

**Action:** Rob will contact the Fire Chief involved and collect additional information.

**Action:** The Committee will review at the December meeting.

**13. Chief Prevention Officer Ron Kelusky**

The Chief Prevention Officer Ron Kelusky meet with the committee. He delivered a presentation then engaged in a question and answer period.

**14. CSA Presentation “Z164-18 PPE for Investigating and Dismantling Clanlabs”**

Members of the CSA Z164-18 committee addressed both the Fire Section 21 Committee together with the Police Section 21 Committee.

Meeting concluded September 21, 2018 @ 12:00 hrs

**Next Meeting Dates:**

December 6-7, 2018