

**Ontario Fire Service Advisory Committee  
(Section 21 Committee)\*  
FINAL MINUTES  
September 24-25, 2012**

**Meeting held at the Holiday Inn Select, Toronto**

**Commencing at noon on September 24, 2012**

**Present:**

Kevin Ashfield	OPFFA – Committee Co-Chair
Andy Kostiuk	O AFC – Committee Co-Chair
Doug Outtrim	OFM
John Mavrinc	OPFFA
Rod McEachern	FFAO
Darren Storey	FFAO
Mike Vilneff	O AFC
Terry Gervais	O AFC
Jeff Topliffe	OPFFA
Wayne McGillivray	OPFFA
Mark Pankhurst	AMO
Wayne Sutherland	Public Services Health & Safety Association (Observer)
Joe O’Grady	MOL Facilitator

**Special Guests**

Southwestern Region Mayors Delegation  
Vivien Wharton-Szatan – Provincial Coordinator – Industrial Program - MOL

**Regrets:**

Denys Prevost	O AFC
Cathy Hoffman	AMO

**1 Review of Minutes from May 24-25, 2012**

The minutes were accepted as written.

**ACTION:** Joe to finalize the minutes and distribute for posting on the websites.

**2. Business Arising from the Minutes**

**ACTION:** None

**3. Review of MOL Engineers Comments on Revised GN # 4-11 Fall Protection from Elevating Devices**

Joe (for Denys) led a discussion around some of the technical issues involved with providing fall protection guidance and presented Denys revised draft along with his comments.

**ACTION: Group feedback is requested :** Joe will retain this item for discussion and comment on the next agenda.

**4. Review of structural Firefighting PPE Guidance Note #4-1**

Revised note was reviewed and references to NFPA 1971 were updated to the 2007 edition.

**ACTION:** Joe to forward for MOL approvals.

**5. Review of GN # 1-6 Inspection of Chains and Extrication Tools – Rod/Darren**

Revised note discussed, Rod to work from revised version to reflect a focus on heavy hydraulic issues and issues related to attachments and winches.

**ACTION:** Joe to forward, Rod to revise the GN for the next meeting.

\*Note: Item: 6 was missing from the agenda

**7. Committee Discussion on Tri County Mayors Delegation - With Vivien Wharton-Szatan- Provincial Coordinator, Industrial Program, MOL.**

**8. NFPA SCBA Alert – July 2, 2012 - Discussion**

The committee recommends providing an alert or bulletin to be posted to our organizations websites.

**ACTION:** Joe to investigate process and report back to the committee.

**9. Review of GN # 6-6 (Flashover revised)**

Revised note was reviewed.

**ACTION:** Joe to search other notes to be referred and send out for comment.

**10. Electrical Safety Handbook for Emergency First Responders – Draft 5<sup>th</sup> Edition**

It was reported that the new handbook is going through some editing based on previous comments. Some issues were mentioned including no mention of clandestine labs, relating to building hydro vaults, and nozzle pressure variations. It was also reported there is a new section that will discuss solar and wind power, and that the OFM has a new course on solar/wind powered equipment.

**ACTION:** Andy and Rod to keep the committee updated on future developments.

**11. Review of Guidance Note #4-2, and CSA Z94.3**

Some minor edits made to this note. There was a question of the typical manufacturer's information regarding helmet shields.

**ACTION:** Joe to inquire with MOL Hygiene and provide an update.

**12. Training Facilities and NFPA 1402 – GN progress**

The note was reviewed, the name and year of the standard needs to be confirmed.

**ACTION:** Joe to consult this note to MOL Engineering for guidance.

**13. Mayors Tri County Delegation - Presentation to Committee of concerns regarding Volunteer fire services**

The Mayors Delegation expressed their concerns with respect to volunteer firefighter safety in rural communities and issues related mainly to training and communication.

**ACTION:** Committee to draft letter to the Minister with recommendations.

**14. Update to Committee on Solar Panel Training Session at the OFM - Kevin/Andy**

Kevin and Andy discussed the training session and agreed it was very informative. Fire services are recommended to inquire to the OFM on this session.

**15. Information/Discussion: Letter from the Provincial Labour Management Committee regarding residential sprinklers – Andy/Kevin**

This letter was reviewed and discussed. There is an implication that sprinklers will provide and health and safety protection for firefighters. The committee decided while this was important to receive this information for awareness that no further action was required.

**16. Review and comments: MTO Project Team – OTM Book 7 – “Appendix A Unplanned Events”**

It was recognized that this guidance appears to set out the securing of the scene, concepts of working safely, and the variation in potential scenarios that might be encountered. The committee had no further input to put forward at this time.

**ACTION:** Joe will keep the committee updated as MTO moves this forward.

**17. MOL report**

Beginning October 1, 2012, employers must display a new workplace [poster](#) “Health & Safety at Work: Prevention Starts Here.” It is available from the Ministry of Labour website in English, French and 15 other languages. The [Occupational Health and Safety Act](#) (OHSa) requires employers to post in the workplace a copy of the act and any explanatory material – such as this poster – prepared by the ministry outlining the rights, responsibilities and duties of workers.

The poster summarizes workers’ health and safety rights and responsibilities, and the responsibilities of employers and supervisors. It also reminds employers that they must not take action against workers for following the OHSa or for raising workplace health and safety concerns. The poster encourages workplaces parties to get involved in health and safety. It also explains when and why to contact the Ministry of Labour regarding workplace health and safety.

The poster is available [online](#) in PDF format in 17 languages. Posters can be printed in black-and-white or in colour and must be displayed in letter size (8.5 x 11 inches) or larger. Free printed copies (English and French only) are available from [ServiceOntario Publications](#).

*CPO Reports on First Prevention Council Meeting*

September 28, 2012 will be the inaugural meeting of Ontario’s Prevention Council for Ontario. This 11-member body will provide a strategic vision and practical advice to me as Chief Prevention Officer and to Minister of Labour Linda Jeffrey in our goal to make Ontario workplaces safer for all.

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Next Meeting Dates:

**November 29-30, 2012 (proposed date)**