



Ontario Association of Fire Chiefs Industry and Events Committee Meeting Minutes

The Ontario Association of Fire Chief's mission is to lead innovation and excellence in public and life safety. Our vision is to inspire and influence a safer Ontario.

DEI vision: That every fire department in Ontario is equitable, inclusive, and reflects the diversity of the community they serve.

Thursday, April 13, 2023 @ 12:00

Zoom Meeting

<https://us06web.zoom.us/j/87089141476?pwd=emV2RFR4M3kzK2hwNEdkaitNY1d4UT09>

Attendees: Chad Brown, Dave Dawson, Jo Zambito, Mark Berney, Jeremy Inglis, Don Kruger, Todd, Finnie, Emily Patten, Anthony De Angelis, John Donovan, Brent Thomas, Dan Stone, Trevor Picard, Steven Rittenhouse

Regrets: Robert Anselmi, Stephen Welton, Rosanne Kalenuik

Minute Taker: Katelyn Widdop

1. The Chair opens the meeting.

2. The Chair opens the floor to comments regarding ways to improve the trade show process.

- Move in was good.
- Is it possible to have two doors to move in through to help the process?
- Having lanyards that do not have a competitor's logo on it for badges.
- Discussion surrounding name badges and having a way to distinguish who is an exhibitor, a delegate, and who came just to walk the trade show floor.
- Process to speed up registration so there is not a back log.

3. Memorial Service

- Chief Zambito discussed the memorial service.

4. OAFIC Staff provide an update on the trade show.

- The trade show is 100% sold out.
- We added more space, and it sold out again.
- An email will be sent out in the coming weeks with information regarding move in and meal tickets.
- The agenda has been made so that there is little overlap between the trade show and the sessions, allowing for attendees to have ample time to walk the trade show floor.
- Format for move in is the same as usual.
- Email will be going out in the coming weeks with coordination and timing for move in



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- OAFC Staff and Board Members will be on the trade show floor directing exhibitors and making sure the move in runs smoothly.
- Trucks move in at 7am after that pipe and drape is set up and then exhibitors move in (1pm to 5pm)
- To help with registration backlog on site for attendees we are doing a Wednesday registration as well at the host hotel from 3pm to 7pm outside of the Chief's Welcome Reception.
- We are looking for silent auction donations – all proceeds from the silent auction are going to the Red Cross Canada. If you would like to donate an item, please contact OAFC staff.

5. Adjournment

- The Chair adjourned the meeting at 12:32 pm.