



Ontario Association of Fire Chiefs Industry Committee Meeting Minutes

The Ontario Association of Fire Chief's mission is to lead innovation and excellence in public and life safety. Our vision is to inspire and influence a safer Ontario.

DEI vision: That every fire department in Ontario is equitable, inclusive, and reflects the diversity of the community they serve.

Monday, February 5, 2024 12:00pm – 1:00pm
Via Zoom

Attendees: Jeremy Inglis, Shaun Cameron, Katelyn Widdop, Steven Rittenhouse, John Donovan, Todd Finnie, Gord Brimblecombe, Rosanne Kalenuik, Rob Anselmi, Mike Matthews, Brent Thomas, and Stephen Welton.

Regrets: Trever Picard, Dan Stone, Don Kruger, Dave Dawson, Pino Natale, and Anthony De Angelis.

Note takers: Shaun Cameron & Katelyn Widdop

1. Chair's Welcome

- The chair provides welcoming remarks

2. Agenda Additions

- None

3. Approval of Agenda

- Motion to approve the agenda.
 - Motioned by Mike Mathews
 - Seconded by Todd Finnie
 - Carried

4. Approval of the Previous Minutes

- Motion to approve the October 30, 2023, minutes as drafted
 - Motioned by Mike Mathews
 - Seconded by Rosanne Kalenuik
 - Carried



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5. Declaration of Conflict of Interest

- None

6. 2024 OAFIC Conference and Trade Show Update (May 1-4, 2024)

- OAFIC Events and Trade Show Manager provided an update:
 - Registration for industry members opened January 15th.
 - Registration for everyone opened January 29th.
 - Only 60 10x10 booths remain and 4 truck spaces.
 - Conference registration opened January 29th and we already have over 100 registered.
 - Reviewed the floor plan with the committee.
 - Reviewed the agenda – highlighting this year's changes.
 - Reviewed move in schedule – highlighting that truck move in is now on the Wednesday afternoon.
 - Highlighted that the memorial and memorial reception are now on the Friday night.
- John Donovan provided thank you and feedback for the reception on the tradeshow floor.
- John Donovan asked about any overlaps between trade show hours and conference hours.
 - Events and Trade Show Manager explained there is only a one hour overlap on Saturday from 10am to 11am.



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- John Donovan requested for the floorplan to be circulated, was advised its on the O AFC website – direct link:
<https://s15.a2zinc.net/clients/OAFC/OAFC24/Public/EventMap.aspx?shMode=E>
- The Chair and Events and Trade Show Manager discussed the trade show café food prices and how not much can be done about them, but the vouchers given to attendees have been increased.
- John Donovan brings up Firehouse Subs and how they usually bring it in for their staff.
 - The Events and Trade Show Manager explains she will be reaching out to the nearest Firehouse Subs to see if they will provide any incentives for vendor packages.
 - Chair asks Events and Trade Show Manager to reach out to Firehouse Subs Canada and see if they would be interested in a booth to further explain the grant process.

7. NFPA Changes and Updates

- The Chair lists off several NFPA changes to group standards.
- The Chair asks for a working group within the committee to come up with a list of the changes and bring it back to the committee at the next meeting. From there the list can be divided amongst the committee and more information can be provided.
- The working group for this committee includes Rosanne Kalenuik, Todd Finnie, and Mike Matthews. Steven Welton is also available to assist if needed.
- The working group asked to send information to the Chair and Policy and Program Analyst prior to the next meeting.
- Looking for final product to be a communication piece to membership



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8. Topics for Discussion in 2024

- Mike Mathews – industry update provided to members (Chiefs) focusing on inflation/pricing.
- The Chair
 - Communication regarding PFAS that will go out in conjunction with the Section 21 committee.
 - Long-term contracts focusing on the procurement process.

9. Roundtable

- Todd F. was at Lambton County tradeshow and had good traffic. (Chair asks OAFC to investigate doing a booth next year with OFAI)
- Gord Brimblecombe is happy to participate in the committee reviewing past minutes looking forward to the year.
- Brent Thomas, thank all on this committee for the feedback.
- Mike Matthews is looking forward to connecting with the working group on the NFPA Standards.
- Steve Welton speaks about the rollout of the foam in Hamilton – all good so far.
- The Chair is working on a vendor working list and will provide more information once he has it.

10. Next Meeting – March 25, 2024 @ 12:00

- OAFC Staff will send out calendar invitations for the March meeting.



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- OAFIC Staff will send out a calendar invitation for the April meeting once determined.
This meeting will be in partnership with the Events Committee.
- A June meeting will be scheduled for post May Conference and Trade Show feedback.

11. Adjournment

- Motion to adjourn.
 - Motioned by Rosanne Kalenuik
 - Seconded by John Donovan
 - Carried