*The Ontario Association of Fire Chiefs mission is to lead innovation and excellence in public and life safety. Our vision is to inspire and influence a safer Ontario.*

*DEI vision: That every fire department in Ontario is equitable, inclusive, and reflects the*

*diversity of the community they serve.*

Thursday January 19, 2023, 10:00am

**ZOOM Meeting**

<https://us06web.zoom.us/j/89030190388?pwd=cXE5bWl0VGlLODVlbzZXN0dYSEdYZz09>

Meeting ID: 890 3019 0388

Passcode: 363196

**Attendees**: Jeremy Parkin, Todd Aitken, Ravjot Chhatwal, Ashley Russell-Taylor, Mark Tishman, and Karthik Swaminathan

**Regrets**: Jeremy Inglis, Burt Lamoureux, Nick Ruller, Normand Beauchamp, Kalpana Rajgopalan, Vanessa Devolin

**Minute Taker**: Karthik Swaminathan

1. **Welcome – Committee Chair**

* Committee Chair Parkin welcomed the group and thanked them for their time.
* Committee Chair Parkin also updated that another member will be joining the Committee, subject to the Board’s approval.

1. Agenda Additions

* None

1. Review of Previous Meeting Minutes
   1. June 9, 2022 – No quorum
   2. November 1, 2022 – No quorum
   3. November 23, 2022 (AGM)
   4. December 8, 2022 – No quorum
2. **Declaration of Conflict of Interests**

* None

1. **Toolkit Program Checklist**

* Chief Aitken requested the latest version of the toolkit.
* Committee Chair Parkin indicated that the toolkit would benefit not only fire departments, but key stakeholder group such as Fire Service Women and Ontario Native Fire Fighter Society and asked the Committee to recommend any other stakeholders that might benefit from the toolkit.
* The Chair would like to present the toolkit at an upcoming OAFC event.

1. **Roundtable**

* The Committee stressed on the importance of the toolkit and urged the everyone to work together to see it through.
* OAFC Executive Director updated that he had spoken to Jamie Kovacs and that the Enbridge grants were being disbursed in communities Enbridge serves only.
* OAFC Executive Director also shared he had reached out to the ONFFS President Melvin McLeod and offered OAFC assistance; the annual symposium will be conducted early June.
* OAFC Executive Director stressed on including First Nations firefighters in all conversations.
* Chief Russell-Taylor encouraged the continuation of the conversation with the ONFFS and with the National and Indigenous Fire Safety Council.
* The OAFC is looking to expand the partnership with FSWO.

Action Item: Committee Chair Parkin to follow up with Deputy Lamoureux regarding the toolkit and share the most current version

1. **Next Meeting**

* The Committee discussed possible meeting dates in February

1. **Adjournment**

* The Chair adjourned the meeting at 10:37 a.m.