

**Ontario Fire Service Advisory Committee  
Section 21 Committee  
MINUTES  
December 6-7, 2018**

Meeting held at 5110 Creekbank Rd, Mississauga, ON L4W 0A1  
Commencing at noon on December 6, 2018

**Present:**

Rob Grimwood	O AFC - Committee Co-Chair
Mike Vilneff	O AFC
Richard Renaud	O AFC
John Hay	O AFC
John Mavrinac	OPFFA . Committee Co-Chair
Dan Worrall	OPFFA
Geoff Boisseau	OPFFA
Vic Dillabaugh	OPFFA
Doug Kellam	FFAO
Jeri Ottley	FFAO
Cathy Hoffman	AMO
Mark Pankhurst	AMO
Juanita Jenkin	MOL
Timothy Metcalfe	Public Services Health & Safety Association (Facilitator)

**Regrets:**

Jeff Attwell                      OFMEM . Observer

1. **Review of Minutes** from September 20-21, 2018 meeting.  
**Action:** Accepted and will be posted.
2. **MOL/ Safe Workplace Association Pilot Program**  
Juanita and Tim spoke with the committee about the sharing of the Fire Section 21 Committee's duties between the MOL and PSHSA. The committee was provided with a link to a survey which will collect the opinions of the committee members.  
**Action:** Tim will provide the results of the survey at the next committee meeting.

**3. Dates for 2019 Meetings**

The committee set the meeting dates for 2019.

March 21-22

June 13-14

September 12-13

December 12-13

**4. GN 2-2 The Buddy System**

Reviewed and edited by the committee. It was decided that further work needed to be done.

**Action:** John, Dan and Jeri will collaborate on updates to this GN. They will present at the March 2019 meeting.

**5. GN 2-3 Radio Communications**

Reviewed and edited by the committee.

**Action:** Juanita will send GN 2-3 to the MOL for further scrutiny and processing.

**6. GN 5-1 Accountability and Entry Control**

Reviewed and edited by the committee.

**Action:** Tim will send GN 5-1 Accountability and Entry Control out for comment. Feedback will be reviewed by the committee during their March 2019 meeting.

**7. GN Hoarding**

Reviewed and edited by the committee.

**Action:** Tim will send GN Hoarding out for comment. Feedback will be reviewed by the committee during their March 2019 meeting.

**8. GN Pre-incident Planning**

Reviewed and edited by the committee.

**Action:** Tim will send GN Pre-incident Planning out for comment. Feedback will be reviewed by the committee during their March 2019 meeting.

**9. GN SCBA Air Management and Work Cycles**

Reviewed and edited by the committee.

**Action:** Tim will send GN SCBA Air Management and Work Cycles out for comment. Feedback will be reviewed by the committee during their March 2019 meeting.

**10. GN Training with Artificial Smoke**

Fire service community feedback was reviewed by committee and final edits made to the GN.

**Action:** Juanita will send GN Training with Artificial Smoke to the MOL for further scrutiny and processing.

### **11. GN Building Fire Service Training Centres**

Fire service community feedback was reviewed by committee and final edits made to the GN.

**Action:** Juanita will send GN Building Fire Service Training Centres to the MOL for further scrutiny and processing.

### **12. GN Ramp Up – Gradual Alarm Notification**

Fire service community feedback was reviewed by committee and final edits made to the GN.

**Action:** Juanita will send GN Training with Artificial Smoke to the MOL for further scrutiny and processing.

### **13. Firefighting From Small Watercraft**

The committee discussed the incident where a firefighter was overcome by CO while using a portable pump in a small boat. Geoff reported on legislation and NFPA standards which applied to this type of activity. Upon further discussion the committee decided not to create a GN.

**Action:** Nothing at this time.

### **14. GN 6-3 Water and Ice Rescue**

Reviewed and edited by the committee.

**Action:** Juanita will send GN 6-3 Water and Ice Rescue to the MOL for further scrutiny and processing

### **15. GN 6-26 Structural Firefighting-Fire Streams and Ventilation**

A complete review of this GN was performed by Geoff. After review the committee decided after another review that this would be discussed at length during the March 2019 meeting.

**Action:** Geoff and John M. will perform a final review and present the amended GN at the March 2019 meeting.

### **16. GN Process Review**

The final review is underway for chapter 7. Once all GNs have completed MOL review, the committee will be updated on further steps.

**Action:** Juanita will report on the progress of the GN review at the March 2019 meeting.

### **17. Fire Section 21 Sharepoint Account**

PSHSA has been providing a Sharepoint account for the members committee. It was decided that the committee no longer needed the account

**Action:** PSHSA closed the account.

Meeting concluded December 7, 2018 @ 12:00 hrs

### **Next Meeting Date:**

March 21-22, 2019