

Ministry of the Solicitor General

**Office of the Fire Marshal and
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May 28, 2021

Mark MacDonald
President
Ontario Association of Fire Chiefs (O AFC)
520 Westney Road South, Unit 22
Ajax ON L1S 6W6
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Re: Standard Incident Report

Dear Chief MacDonald,

In response to your letter dated May 6, 2021, pertaining to the Standard Incident Report (SIR), we are in receipt of your concerns and I am hoping to help clarify some of the issues you have identified.

Let me assure you and your organization that the Office of the Fire Marshal (OFM) is committed to working with the O AFC to make necessary changes to the SIR required to serve the Fire Services and the Provincial Government's needs. COVID-19 has had an impact on everyone in the province that has slowed some of the efforts in several areas, however it does not change our commitment to the project.

We have had some recent staffing changes and we will be assigning Deputy Fire Marshal Tim Beckett to oversee the project on behalf of the OFM. The intent of the Project Charter is to set out our business process that allows the stakeholders and the entire project team to clearly understand the scope of the project and what the expected outcomes and deliverables will be. The OFM will not be conducting this review unilaterally and we will continue to engage the key stakeholders as we have been doing throughout the project.

Once Tim has had an opportunity to come up to speed on this file, he will reach out with an update to all key stakeholders. We look forward to having further discussion with the O AFC on this matter in the very near future.

Sincerely,

Jon Pegg
Ontario Fire Marshal