

**Ontario Fire Service Advisory Committee  
Section 21 Committee  
MINUTES  
September 12-13, 2019**

Meeting held at 5110 Creekbank Rd, Mississauga, ON L4W 0A1  
Commencing at noon on September 12, 2019

**Present:**

Rob Grimwood	O AFC - Committee Co-Chair
Mike Vilneff	O AFC
John Hay	O AFC
Dan Worrall	OPFFA
Vic Dillabaugh	OPFFA
Doug Kellam	FFAO - Thursday September 12
Jeri Ottley	FFAO
Mark Pankhurst	AMO – Friday September 13
Juanita Martin	MOL
Timothy Metcalfe	Public Services Health & Safety Association (Facilitator)

**Regrets:**

John Mavrinac	OPFFA – Committee Co-Chair
Geoff Boisseau	OPFFA
Doug Kellam	FFAO – Friday September 13
Cathy Hoffman	AMO
Mark Pankhurst	AMO – Thursday September 12
Jeff Attwell	OFMEM – Observer

**1. Review of Minutes**

Minutes from the June 12-13, 2019 meeting were reviewed by committee, amended and accepted.

**Action:** Will be posted on O AFC website.

**2. MOL Industrial Hygienist Presentation**

Mr. Marc Cousineau, Industrial Hygienist presented a standardized investigation protocol which will be used by MOL hygienists when notified of an Occupational Illness, OHSA s.52 (2) in the Fire Services. This tool will aid in the identification of procedures and

protocols which could reduce the risk of further occupational exposures to their workforce.

### **3. Firefighter Cancer Prevention Checklist**

Juanita provided the members with a consolidation of the previous meetings work. The checklist identifies best practices to reduce worker exposure in the fire service environments. The Items are grouped into four categories. Programs, Work Practices On-scene, Work Practices Fire Hall and Equipment. The committee reviewed the document and provided their input.

### **4. PSHSA Update of WSIB Statistic**

Tim presented statistics of workplace injuries for the last several years within the Ontario Fire Services. This information was used to identify areas for further guidance note creation or review and modification of existing notes.

**Action:** Tim will present further information about WSIB structure operations and definitions at the next meeting. This will allow the committee to further analyze the data.

### **5. Terms of Reference Fire Section 21 Committee**

The updated Terms of Reference (TOR) have been approved by the MOL. Copies have been provided to all members of the committee.

**Action:** Juanita will have both co-chairs sign the TOR at the December meeting.

### **6. GN 2-2 Crew Integrity**

GN 2-2 was out for comment on the OAFC website for 6 weeks. No comments were received. The committee performed a final review of the GN.

**Action:** Juanita will send GN 2-2 Crew Integrity to the MOL for final approval and posting.

### **7. GN 4-9 Respiratory Protection Program**

The training identified in the Guidance Note is no longer offered by the Canadian Standards Association (CSA). At this time the committee has not been able to locate other providers of this training.

**Action:** Juanita will remove reference to CSA as a training provider from Guidance Note 4-9.

### **8. GN 1-9 SCBA Air Cylinder Handling**

CSA has released an updated version of the CSA Z 180.1 standard. It was felt that the date at the end of the title should be removed in GN 1-9 to prevent confusion.

**Action:** Juanita will remove reference to the CSA date indicator in GN 1-9.

### **9. Review of GN Process**

GN's which are now posted on Ontario.ca:

GN 2-3 Radio Communications

GN 7-6 Training Centres

GN 6-42 Artificial Smoke

GN's which have been approved and are being published:

5-1 Accountability and Entry Control

6-3 Water and Ice Rescue

6-26 Fire Streams and Ventilation

6-43 SCBA Air Management

6-44 Hoarding

6-45 Pre-incident Planning.

#### **10. Fire Guidance Note, Website Analytics**

Juanita presented the numbers of views the Fire Section 21 Guidance Notes have had on the Ontario.ca website.

**Action:** Juanita will continue to provide this information to the committee quarterly.

#### **11. Ontario Association of Fire Chief's**

Rob Grimwood spoke about the changes within the OAFC.

#### **12. Assistance of Ministry of Transport Officers at Motor Vehicle Accidents**

The committee discussed the possibility of having Ministry of Transport Officers attend motor vehicle accidents to enforce Highway Traffic Act violations of commercial vehicles.

**Action:** Juanita will discuss this possibility with members of the MOL. Juanita encouraged fire services to reach out to their local MTO office to discuss working together. Contact information can be found on INFO-GO at

<http://intra.infogo.gov.on.ca/infogo/home.html>

Meeting concluded September 13, 2019 @ 12:00 hrs.

#### **Next Meeting Date:**

December 12-13, 2019